

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
March 23, 2009
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*
- D. *Administration of Oath of Office*

Dr. Elizabeth A. Stelts will administer the oath of office to William Hayes.

II. APPROVAL OF MINUTES OF MARCH 7, 2009. (II)

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High SchoolMr. Mark Covelle

Middle School.....Mr. Nathan Davidson

Elementary SchoolsMs. Lori Limpar

- B. *CLIU #21 Facilities Plan Committee Report*

The Administration recommends adoption of the enclosed resolution to approve the 2009-2010 CLIU Facilities Plan and to reaffirm the District's commitment to the original construct of the CLIU Facilities Plan from November 1, 1989. (V, B)

- C. *Proposed 2009-2010 School District Calendar*

The Administration recommends approval of the proposed 2009-2010 Southern Lehigh School District Calendar. (V, C)

- D. *Act 80 Days*

The Administration recommends approval of Act 80 Days on November 16, 2009 through November 20, 2009 and March 22, 2010 through March 26, 2010 for elementary school conferences, November 17, 2009 through November 20, 2009 for middle school conferences, November 19, 2009 for high school

conferences; early dismissal on January 22, 2010 and June 4, 2010 and a full day on October 12, 2009, January 18, 2010 and March 5, 2010 for teacher in-service; early dismissal for high school students on May 21, 2010 for graduation projects; and early dismissal for students on the last day of school.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of March 23, 2009. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

C. *Local Audit Reports for 2007-2008*

The Administration recommends that the Board take action accepting the enclosed audit reports prepared by local auditors, France, Anderson, Basile and Company, P.C., for the 2007-2008 fiscal year for the School District and the Earned Income Tax Office. (VI, C)

D. *ImPACT Applications Inc. Services Agreement*

The Administration recommends approval of the enclosed contract with ImPACT Applications, Inc. in connection with neurological testing of athletes. (VI, D)

E. *Rescission of Keystone Opportunity Zone (KOZ) Resolution*

The Administration recommends approval of the enclosed resolution to rescind a prior resolution of December 23, 2008 in connection with the expansion and extension of a Keystone Opportunity Zone (KOZ) located in the Stabler Office Park. (VI, E)

F. *Seton Hill University Dual Enrollment Agreement*

The Administration recommends approval of the enclosed contracts with Seton Hill University in connection with the dual enrollment program for the 2008-2009 and 2009-2010 school years. (VI, F)

G. *Title 1 Services Agreement*

The Administration recommends approval of the enclosed letter of agreement with CLIU #21 and invoice to provide Title 1 services to St. Michael the Archangel School for the 2008-2009 school year. (VI, G)

VII. SUPPORT SERVICES

A. *Intermediate School Change Order #G-10*

The Administration recommends approval of Change Order #G-10 to Penn Builders, Inc. in the amount of \$1618.00 to provide and install utility shelves with integral mop racks in seven custodial closets. (VII, A)

B. *Intermediate School Outfitting*

The Administration recommends award of the Intermediate School Outfitting to: (VII, B)

- i. **Kurtz Brothers, 400 Reed Street, Clearfield, PA 66830 for General Building furnishings in the amount of \$487,071.72. While the selected vendor is not the lowest cost bidder, the selection committee has rejected one competitor on quality standard issues**

and the second based on a combination of several minor quality items and failure to meet other basic required equipment specifications.

- ii. **Kurtz Brothers, 400 Reed Street, Clearfield, PA 66830 for the Nurses/Health Division in the amount of \$8,541.08.**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Increment Request*

*The Administration recommends approval of the following salary step adjustment for the following staff, effective September 1, 2009:

Marlo Spritzer, Language Arts Teacher, High School, Bachelors to Masters Equivalency

2. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (VIII, A-2)

Kristen Campanell, Elementary

Lisa Dex, Elementary

Eileen Dowling, Elementary

R. Ryan Kollar, Citizenship

Brooke Markle, Math

Kristine Melnick, Elementary

Stacey Ruth, Elementary and Special Education

3. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following staff:

Theresa Ware, Learning Support Teacher, High School, beginning March 9, 2009 through April 5, 2009.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave of the following staff:

Antonia Demonte, Cafeteria Worker, Liberty Bell Elementary, on June 12, 15 and 16, 2009.

Samantha Krick, Instructional Assistant, Hopewell Elementary, on May 1, 4 and 5, 2009.

2. *Transfer*

The Administration recommends the transfer of Mary Palmer, currently Head Custodian, Lower Milford Elementary, to the position of Head Custodian, Intermediate School, with a pay increase from \$20.85 per hour to \$22.36 per hour (2008-2009 wage rates), effective date to be determined. If effective date is after July 1, 2009, rate will be \$23.21 per hour.

3. *Appointment*

*The Administration recommends the approval of the following support staff: (VIII, B-3)

Karen Blum, 6 hr. Instructional Assistant, Liberty Bell Elementary, at a rate of \$14.74 per hour, effective March 24, 2009. Mrs. Blum will fill the position created with the resignation of Manal Haddad.

4. *Substitutes*

*The Administration recommends the approval of the following substitute support staff: (VIII, B-4)

Kristen Campanell, Substitute Instructional Assistant

Eileen Dowling, Substitute Instructional Assistant

Jennifer Fradeneck, Substitute Instructional Assistant

Karen Norelli, Substitute Instructional Assistant

Stacey Ruth, Substitute Instructional Assistant

Jennifer Fradeneck, Substitute Health Paraprofessional

Brooke Markle, Substitute Health Paraprofessional

Humera Khawaja, Substitute Cafeteria Worker

Victoria McCue, Substitute Cafeteria Worker

Gertrude Tettermer, Substitute Cafeteria Worker

5. *Acting Food Services Director*

The Administration recommends the approval of extending the period of transfer of Debra Werkheiser, from January 21, 2009 through February 9, 2009 at the same rate of pay and benefits as previously stipulated. It is also recommended that Mrs. Werkheiser's title be changed to "Acting Food Services Director" effective with the retirement of Mary Miller on February 10, 2009 at the same rate of pay and benefits.

C. *Extra-Compensatory Positions*1. *Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2008-2009 school year: (VIII, C-1)

Terrence Grandfield Track and Field, Middle School

David Loew Track and Field, Middle School

Michael Rennie Track and Field, Middle School

Kathy Krause Track and Field, Middle School

Karen Mosebrook Track and Field, Middle School

Timothy Long Track and Field, Middle School

Jordan Herman Baseball

2. *Assistants to the Athletic Director*

The Administration recommends approval of Robert Clark and Michael Feifel as Assistants to the Athletic Director (Spring Session), at a stipend of \$1,666.66 each (pro-rated), effective March 16, 2009. (VIII, C-2)

3. *Middle School Peak Program*

*The Administration recommends approval of the following employees who are anticipated to earn \$100 or more as an ancillary employee for the Peak Program for the 2008-2009 school year:

David Marcheck

Joyce Parsons

4. *Summer Math Lab*

*The Administration recommends approval of the appointment of the following Summer Math Lab teachers at an hourly rate of \$34.71:

Paul Malik, High School

Erin Bromfield, High School

Susan MacIntyre, Middle School

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of February 16, 2009 are included in the Board materials. (IX, A)

B. **Superintendent's Report**.....Mr. Liberati

C. **Facilities Report**.....Mr. Liberati

D. **Strategic Plan Report**.....Mrs. Christman

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT